



Sacred Heart Church
Parish of The Sacred Heart, Flitwick
Minutes of a Meeting of the Parish Pastoral Council
Thursday, 12 March 2020

PRESENT

Paula Bates	Helen Burgess
John Fletcher	Deacon Philip Pugh
Roger Wilshaw – Chair	Suzanne Yates

APOLOGIES

Fr. John Danford	Eamonn Diver
Maggie Dullaghan	Peter Leatherland – PAC
Diana Page	

Agenda Item	Discussion/Decision	Action
1	Opening prayer said by DPP	
2	Apologies – as above	
3	Minutes to go on website	– SY to add to website
4	Matters Arising All on agenda	
5	News The new bishop for Northampton has been appointed and it is Bishop Elect David Oakley	
6	<p>Focus Areas</p> <ul style="list-style-type: none"> ❖ PAC Day Feed back <ul style="list-style-type: none"> – Discussion on Mandated Ministry role for parishes without resident priest – It is a pastoral and administrative role – Generally Flitwick on the way to establishing this role, need to build on what we already have – Look at what is good about what we are doing – One of the most important issues raised was how we work with young people – We need succession planning and job descriptions for all roles we have not just the deacon and pastoral administrator – Discussion about a youth champion and also a champion for our older parishioners – Need a job description for these two roles – Must have a ministry role – Fr. John is keen to develop the role of our 	<ul style="list-style-type: none"> ▪ SY to add volunteering and succession planning to next agenda ▪ RW, DPP and JFle to discuss where we go next with PAC reflection ▪ DPP to share this at next meeting

Agenda Item	Discussion/Decision	Action
	<p>welcomers</p> <ul style="list-style-type: none"> ❖ Pray and Play <ul style="list-style-type: none"> – This has been an enjoyable venture for all involved – We are going to ask this group to make bug hotel and bird feeders to be part of our greening the garden. – Thanks to HB, SC, FR and SY for making this happening ❖ Formation <ul style="list-style-type: none"> – The God who Speaks – had over ten in each session 	
7	<p>Standing Items</p> <p>(i) Health and Safety – JFle No action but Fr. John aske JFle to fill in sheet for diocese which he is in the process of doing We need to find someone to take on the maintenance role for the church</p> <p>(ii) Safeguarding – PB PB has two DBS application outstanding and she is to contact the Diocese to proof read my 'Code of Conduct' letter. No renewals until late summer. No issues have been raised by the Diocese regarding any Safeguarding issues/concerns.</p> <p>(iii) Children Liturgy Report – PB Carmel and PB are continuing to manage it between us, still in comparison with other years we have a low turnout.</p> <p>(iv) Catechist Report – DPP Reconciliation is finished and we have 14/15 for First Holy Communion and 9 for Confirmation</p> <p>(v) Finance Kitchen in Canon Denis room is finished. Standing orders have reached £775</p> <p>(vi) Calendar of Events and Social Activities – SY Circulated</p> <p>(vii) Social Media – MD</p> <p>(viii) CTA&F – HB Discussion on involving young people is the same in all our churches Week of Prayer for Christian Unity Service – 19 January at St Peter and St Paul: Retreat Day – 29</p>	<ul style="list-style-type: none"> • Need to get all documents together and make sure copy in the office

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	<p>February World Day of Prayer – 6 March Lenten Events – 1 March – 29 March Easter Events 2020 – 9 to 12 April</p> <ul style="list-style-type: none"> • Good Friday Walk of Witness 10 April • Sunrise Service 12 April (06:00) It was hoped that it would be led by Silas Wood • Easter Services for publicity <p>Mind Body and Soul Fair- Rufus Centre Flitwick (18 – 19 April): The team from Lidlington church are having a stall there again this year. It was agreed that £85 should be sent to them to cover the cost of the stall.</p> <p>Christian Aid Week – (10 – 16 May) Pentecost Celebration – Flitwick Millennium Park (31 May) Philip and Helen had met already and had some plans for the occasion. Mary also wished to be on the planning team.</p> <p>(ix) PAC – PL See focus area</p>	
8	<p>Next Meeting 11 June at 7.30 and will include AGM</p>	
9	<p>AOB</p> <ul style="list-style-type: none"> • <i>LiveSimply</i> – we have 40 people who have pledged • Coronavirus, we are on Stage 2 and there is nothing new on the Catholic Bishops on England and Wales website. Stage 3 rules are available but we are not there yet. • We have contingency plans for Maundy Thursday and Good Friday 	
10	<p>Meeting closed with a prayer led by DPP</p>	