



Sacred Heart Church  
Parish of The Sacred Heart, Flitwick  
Minutes of a Meeting of the Parish Pastoral Council  
Thursday, 14 October 2021

**PRESENT**

|                         |                   |
|-------------------------|-------------------|
| Jim Aylward             | Helen Burgess     |
| John Fletcher           | Fr. Jerry Manomey |
| John McNeil             | Diana Page        |
| Roger Wilshaw – Chair   | Suzanne Yates     |
| Peter Leatherland - PAC |                   |

**APOLOGIES**

|                    |               |
|--------------------|---------------|
| Paula Bates        | John Flanagan |
| Deacon Philip Pugh |               |

| Agenda Item | Discussion/Decision   | Action  |
|-------------|---|---|
| 1           | Opening prayer said by Fr. Jerry<br>All PPC members present introduced themselves as FJM first meeting  |   |
| 2           | Apologies – as above  |   |
| 3           | Minutes of June meeting to go on website  | <ul style="list-style-type: none"> <li>• <b>SY to add to website</b></li> </ul>         |
| 4           | <b>Matters Arising</b><br>Bereavement Mass discussed is to be held weekend of 6/7 November<br>We now have altar servers at 5.00 pm and 9.00 am Masses and occasionally during the week  |   |
| 5           | <b>Focus Area</b><br><i>Pastoral Conversation of the Parish Community</i> published by Catholic Truth Society<br>Fr. Jerry discussed this and as he had been at a meeting with Bishop David he was advising that the number of Masses said in the diocese had declined a great deal in the last 50 years<br>There is always more to be done. We need to <ul style="list-style-type: none"> <li>• Build on our mission statement and fulfil our Christian mission</li> <li>• Build on what we are doing</li> </ul> A parish is built around a priest or a pastor, a sacramental leader not an administrator. | <ul style="list-style-type: none"> <li>• <b>SY to get copies of the book</b></li> </ul> |

| Agenda Item | Discussion/Decision   | Action   |
|-------------|---|--|
|             | <p><i>Pastoral Conversation of the Parish Community</i></p> <ol style="list-style-type: none"> <li>1. Increase mobility so that things can change. People are welcomed without being told what to do</li> <li>2. Emphasis that the current parish model is not always useful</li> <li>3. Repetitive action to always the best way to go. Need to follow the catechism.<br/>Give people a sense of belonging.</li> <li>4. Priest, deacon and laity all have roles to fulfil</li> <li>5. Mission of the parish is to involve the whole community</li> <li>6. Role of the parish priest is to instruct the faithful and we are all responsible to care for the needs of the church by virtue of our baptism</li> </ol> <p>RW said the PPC was her to help all people of the parish</p> <p><b>Rethink; Re-emerge; Renew</b><br/>RW discussed where this had gone and discussed sheet that had been sent out. There was discussion on the face that many of the issues raised were no long pertinent as we now had a resident priest.<br/>Question raised about Mandated Ministry and Lay ministry. We need to check Canon Law re Mandated ministry.</p> | <ul style="list-style-type: none"> <li>• <b>Add to the bulletin, occasionally if people what to add suggestions or questions to PPC agenda</b></li> <li>• <b>RW to update sheet to send out</b></li> </ul> |
| 6           | <p><b>Standing Items</b></p> <p>(i) <b>Health and Safety – JFle</b><br/>DPP did a marvellous job keeping us all safe during the pandemic.<br/><br/>There will be annual reports and risk assessment and fire risk done in October<br/><br/>Hugh Davies is taking on more of this role<br/><br/>A vote of thanks to JFle for his work over the last 15 years</p> <p>(ii) <b>Safeguarding – PB</b><br/>Nothing to report for meeting. Safeguarding team at Northampton are doing guest speakers meetings every few months. Very interesting and will report back once they have forwarded the relevant literature.<br/>One new DBS to start<br/>Renewals will need to be looked at PDQ and I will start with the SVP. Will be able to deal as covid restrictions are no longer in place.</p> <p>(iii) <b>Children Liturgy Report – PB</b><br/>Nothing to report due to COVID-19.</p> <p>(iv) <b>Catechist Report – DPP</b><br/>Reconciliation starting in October running through till March, then FHC following on with the mass on the 2</p>  | <ul style="list-style-type: none"> <li>• <b>Need to integrate our H&amp;S manual and the diocesan one</b></li> </ul>   |

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|             | <p>July. We are asking all children to be in year 3 and upwards to start the year programme. (age 7+) The sessions will take place before Saturday mass at 3.00 pm. The Lead catechist will be Cassie Wood and Debbie Lewis is staying on as administrator.</p> <p>We are also going to run Confirmation which will start in March next year with the Confirmation Mass being taken by Bishop David on the 14 July. The programme will start with a retreat being run by Helen at church on 2 February and sessions starting on the 12 March. The sessions will be run by DP, supported by JMcN and will take place after Saturday Mass finishing at 7.00 pm.</p> <p>(v) <b>Finance</b><br/>Need to invite Hugh Davies to meetings</p> <p>(vi) <b>Calendar of Events and Social Activities – SY</b><br/>Presented with reports</p> <p>(vii) <b>Social Media – MD</b><br/>Need new person as MD has moved away.</p> <p>(viii) <b>CTA&amp;F – HB</b><br/>We have exciting news about the Churches Together Amptill and Flitwick. We are re-launching! We have a new Chairperson Marjorie Austin from Amptill Baptist Church and a Secretary Debbie Lewis from Sacred Heart Flitwick. Marjorie, Debbie, and Helen Burgess have been meeting to re-launch and an invitation to a Saturday Morning brunch in November will be coming out shortly. The CTAF has not been active during the pandemic due to the loss of the Chair and Secretary but now seems like it can get re started with a new approach and a fresh start. Please hold this group in your prayers and give thanks that Marjorie and Debbie have stepped into this important role</p> <p>(ix) <b>PAC – PL</b><br/>Our church is included in the Bedford PAC. PL has stepped down.</p> | <ul style="list-style-type: none"> <li>• <b>Need new PAC rep</b></li> </ul>   |
| 7           | <b>Meetings 2021</b> <ul style="list-style-type: none"> <li>▪ 11 November</li> </ul>   |   |
| 8           | <b>AOB</b> <ul style="list-style-type: none"> <li>• First Aider</li> <li>• Do we need a defibrillator?</li> <li>• When can we have the kneelers back?</li> <li>• Few extra bulletins at each Mass</li> <li>• RW said great to meet face to face again</li> </ul>   | <ul style="list-style-type: none"> <li>• <b>SY to send information to JFLE</b></li> <li>• <b>SY to check</b></li> </ul> |
| 9           | <b>Meeting closed with a prayer led by FJM</b>   |   |

